

# RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held October 8, 2024, at 6:30 P.M. 20

Chairman Anderson called the October 8, 2024, Trustees' Workshop Meeting to order at 6:30 P.M. and welcomed everyone to the meeting being held in the Trustees' Meeting Room at the Madison Township Administration Building.

Mr. Anderson called for a roll call: Mr. Sill, Mr. Wayman, Mr. Anderson, Ms. Hamercheck, Chief Hager, Mr. Brown, and Mr. Pasqualone were in attendance.

**TRUSTEES:**

The Trustees each stated they had nothing to report at this time.

**ADMINISTRATOR:**

Tim Brown, Administrator, reminded the Board that the Township will be sending, their portion of the sewer extension cost, 1.6 million dollars (\$1,600,000.00) from a combination of Tax Increment Funds (TIF) funds and American Rescue Plan Act (ARPA) funds to Lake County for the Route 20 Sewer Extension Project. Lake County will add their portion of the cost and build the sewer extension. It is their project, as it is their infrastructure. Mr. Brown said the Township must enter into a Memorandum of Understanding (MOU) and a Co-Operative Agreement with Lake County. The Township passed Resolution #23-114 back on October 24, 2023 approving the MOU and Co-Operative Agreement with Lake County. On April 27, 2023, the Lake County Commissioners also passed a Resolution approving the MOU and Co-Operative Agreement. Mr. Brown said he finally got the finalized MOU and Co-Operative Agreement back and will ask the Board to sign it tonight during the Regular Meeting. Mr. Pasqualone has already reviewed the Agreement, and it will be further discussed and approved by a motion during the Regular Meeting.

Mr. Brown stated the bids are out for the Emerson Road Culvert Project. Six (6) companies entered bids, and the bids will be opened on Friday, October 11, 2024. Bids are from some top-notch companies, so that project is moving forward. The Township should have a Resolution at our next meeting entering into an agreement with the company the engineering firm recommends.

Mr. Brown said he is hoping to have the Grant sent in by the end of this week for the Armor Stone Project at Stanton Park. The Grant has to be in by October 18, 2024. Mr. Brown said this is already approved by the Federal government. There will a Resolution presented later tonight during the Regular Meeting to approve an agreement with Civil & Environmental Consultants, Inc. of Mayfield Heights for this project. The cost is high at two hundred eighty-two thousand, three hundred dollars (\$282,300.00) but some of the charges may come down a bit. Part of the cost is getting permits from the Army Corps of Engineers because the Township is putting stone in the bluff and it will be below the high-water mark. The Army Corps of Engineers has many requirements such as surveys for old Indian bones or burial grounds etc. The Township did save eight thousand dollars (\$8,000.00) by using borings from a 2020 project for soil samples.

Regarding the Beach Drive Outfall Project, the preliminary plans were drawn up. The Township sent some comments back and are waiting for the final set of plans.

**POLICE DEPARTMENT:**

Chief Hager stated he had nothing for the Workshop Meeting.

**LEGAL:**

Solicitor, Mr. Pasqualone, stated he also had nothing for the Workshop Meeting.

**SERVICE DEPARTMENT:**

Service Department Supervisor, Mr. Cook, had a prior commitment.

**FISCAL OFFICER:**

Ms. Hamercheck, Fiscal Officer, stated she had nothing for the Workshop Meeting.

**ZONING:**

Assistant Zoning Inspector, Mr. Bernard, stated he had the following updates for the Board:

- The Zoning Commission is still awaiting County Department approvals from Dunkin Donuts
- The Zoning Commission is working on text changes, primarily regarding temporary accessory structures
- The Board of Zoning Appeals has not heard a variance request for several months
- The Comprehensive Plan Committee is still meeting monthly. The Committee may ask someone from the Rec Board to come join the Committee for a meeting and allow

**RECORD OF PROCEEDINGS**  
**MADISON TOWNSHIP BOARD OF TRUSTEES' WORKSHOP**

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ **October 8, 2024, at 6:30 P.M.** \_\_\_\_\_ 20 \_\_\_\_\_

members to get a feel for how the Rec Board operates, explain their relationship with the Township and Fire Department, explain attempts to obtain grant money, and appointment of their Board members and by-laws, etc.

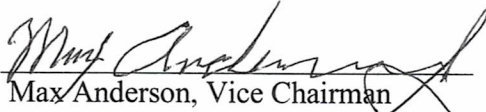
**OTHER:**

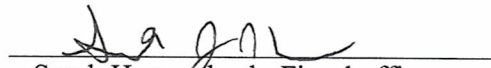
Mr. Brown informed the Board the State passed a law that requires townships with a population of over five thousand (5,000) or more to place an automated external defibrillator (AED) in a centralized location in each recreational location that the Township owns. Mr. Brown said there are a lot of questions because the Township's recreational Soccer field at Stanton Park would require an AED, and it would sit out on a telephone pole in twenty-degree weather in the winter. Mr. Pasqualone stated the law is vague but could mean indoor facilities. The Township will need to research this issue further before decisions are made. Mr. Brown said he is mentioning this because we may need some guidance from Mr. Pasqualone. The Ohio Townships Association is also looking into the new law. Mr. Brown said he will keep the Board informed on the subject.

Mr. Anderson asked if there was anything further business. With no further business, Mr. Anderson asked for a motion to adjourn.

Mr. Wayman presented a motion to adjourn the Meeting, seconded by Mr. Sill. Roll Call:  
Mr. Wayman: Yes Mr. Sill: Yes Mr. Anderson: Yes

Chairman Anderson adjourned the Trustees' Workshop Meeting at 6:41 P.M.

  
Max Anderson, Vice Chairman

  
Sarah Hamercheck, Fiscal officer