

# RECORD OF PROCEEDINGS

Minutes of **MADISON TOWNSHIP BOARD OF TRUSTEES' REGULAR**

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held September 26, 2024, at 12:00 P.M. 20 \_\_\_\_\_

Vice-Chairman Sill called the Trustees' Regular Meeting of September 26, 2024, to order at 12:00 P.M. noon and welcomed everyone to the meeting being held in the Trustees' Meeting Room at the Administration Building.

Mr. Sill called for a roll call: Mr. Wayman, Mr. Sill, Chief Hager, Mr. Brown, Ms. Hamercheck, and Mr. Pasqualone were in attendance. Mr. Anderson had a prior commitment.

Mr. Sill led the audience in the Pledge of Allegiance.

Mr. Sill stated at this time we will have a "Moment of Silence" to reflect on things and to remember residents who are no longer with us. Please remember Madison residents' Neil Johnson, Brian Blystone, Faye Bradley, Dorothy May Howard Ferguson, Mary Platz, and Sally Coe.

Mr. Sill requested a motion to approve the minutes from the September 10, 2024, Trustees' Special Records Commission Meeting, the September 10, 2024, Trustees' Workshop Meeting, the September 10, 2024, Trustees' Regular Meeting, and the September 17, 2024, Trustees' Special Meeting.

Mr. Wayman presented a motion to approve the minutes from the September 10, 2024, Trustees' Special Records Commission Meeting, the September 10, 2024, Trustees' Workshop Meeting, the September 10, 2024, Trustees Regular Meeting, and the September 17, 2024, Trustees' Special Meeting, seconded by Mr. Sill. Roll Call: Mr. Wayman: Yes Mr. Sill: Yes

Mr. Sill requested a motion to approve the bill list in the amount of seventy-six thousand, two hundred fifty-three dollars and ninety-seven cents (\$76,253.97) (actual) for September 26, 2024.

Mr. Wayman presented a motion to approve the bill list in the amount of seventy-six thousand, two hundred fifty-three dollars and ninety-seven cents (\$76,253.97) (actual) for September 26, 2024, attached to and made part of these minutes, seconded by Mr. Sill. Roll Call: Mr. Wayman: Yes Mr. Sill: Yes

Mr. Sill requested a motion to approve payroll in the amount of one hundred twenty-nine thousand, five hundred twenty-seven dollars and one cent (\$129,527.01) (actual) for September 20, 2024, and payroll in the amount of one hundred twenty-five thousand, fifty-eight dollars and ninety-nine cents (\$125,058.99) (estimate) for October 4, 2024.

Mr. Wayman presented a motion to approve payroll in the amount of one hundred twenty-nine thousand, five hundred twenty-seven dollars and one cent (\$129,527.01) (actual) for September 20, 2024, and payroll in the amount of one hundred twenty-five thousand, fifty-eight dollars and ninety-nine cents (\$125,058.99) (estimate) for October 4, 2024, seconded by Mr. Sill. Roll Call: Mr. Wayman: Yes Mr. Sill: Yes

## TRUSTEES:

Nothing

## LEGAL:

Mr. Pasqualone, Solicitor, stated he had nothing to report.

## FISCAL OFFICER:

Ms. Hamercheck, Fiscal Officer, requested a motion to approve **Resolution #24-100**, A Resolution accepting the amounts and rates as determined by the Budget Commission of Lake County and authorizing the necessary tax levies and certifying them to the Lake County Auditor.

Mr. Wayman presented a motion to approve **Resolution #24-100**, seconded by Mr. Sill. Roll Call: Mr. Wayman: Yes Mr. Sill: Yes



**RECORD OF PROCEEDINGS**  
**MADISON TOWNSHIP BOARD OF TRUSTEES' REGULAR**

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

**September 26, 2024, at 12:00 P.M.**

Held \_\_\_\_\_ 20 \_\_\_\_\_

**ZONING:**

Zoning Inspector, Mr. Ungers, stated he had nothing for the Board unless the Trustees had any questions for him. Mr. Wayman inquired about Dunkin Donuts opening a store in Madison. Mr. Ungers stated he has not heard anything from them recently. It is still in the works. Mr. Sill said that is the questions he gets asked about once a week.

**ADMINISTRATOR:**

Mr. Brown, Administrator, stated he had a few updates for the Board. Mr. Brown said last week when he was out-of-town, he needed to contact some parcel owners on North Ridge Road regarding the Sewer Project on Route 20 (North Ridge Road). Mr. Brown said he reached out to former Trustee Ken Gauntner who is as familiar with the project as he is and asked Ken to help. If the Board is okay with this, and Mr. Pasqualone thinks it is okay, Mr. Brown would like to be able to use Mr. Gauntner in the future in regards to the Sewer Project. Mr. Pasqualone said it is okay to ask someone to assist but a motion to do this would be best. Mr. Brown stated the funds must be appropriated by the end of the year for this project so he does not want to delay the project in any way. Mr. Brown requested a motion to authorize Ken Gauntner to assist with the Route 20 (North Ridge Road) Sewer Project, if needed in the future, seconded by Mr. Wayman. Mr. Wayman said this is a good idea and, as Mr. Brown stated, Ken is very familiar with the project and is right on top of things. Mr. Sill said with Mr. Gauntner's wealth of knowledge, it is imperative to have someone like Ken for this type of project to run smoothly. Mr. Brown said he would let the Board know in advance if this is necessary in the future.

Mr. Brown said the bids are out for the Emerson Road Project. There are six (6) companies interested in this project, so far. There is another week of plans to go out so this project is moving ahead. Mr. Brown said there will be a Resolution presented later in the meeting to enter into a Memorandum of Understanding (MOU) with the Lake County Commissioners that will guarantee that the Stormwater Department will reimburse the Township for the funds the Township pays for this project.

Mr. Brown requested a motion to enter into negotiations with Civil & Environmental Consultants (CEC) for the Bill Stanton Shoreline Revetment Project. The Board interviewed CEC and another firm last week. The Board chose CEC to do the design, construction management, and bidding. Mr. Wayman presented a motion to enter into negotiations with Civil & Environmental Consultants, seconded by Mr. Sill. Roll Call: Mr. Wayman: Yes Mr. Sill: Yes Mr. Brown stated once an agreement is negotiated, the Township will enter into an agreement with CEC with a Resolution.

Mr. Brown stated the survey on the Beach Drive outfall has been completed. The Township should receive temporary plans by sometime next week. The recent work on Beach Drive changed the way the water is flowing and ending up in someone's garage. This project is also progressing.

Mr. Brown requested a motion to approve **Resolution #24-101**, A Resolution entering into a Memorandum of Understanding between the Lake County Board of Commissioners and the Madison Township Board of Trustees for reimbursement of funds necessary to complete drawings, bidding, and construction management as necessary for the emergency replacement of a culvert located on Emerson Road.

Mr. Sill presented a motion to approve **Resolution #24-101**, seconded by Mr. Wayman. Roll Call: Mr. Sill: Yes Mr. Wayman: Yes

**POLICE DEPARTMENT:**

Police Chief Hager asked Mr. Matt Price and Mr. Tyler Coursen of the Madison Township Service Department to come up to the front of the meeting room. Chief Hager read the following letter he wrote to the Madison Township Trustees.

*Trustees,*

*"I would like to make you aware of a call for service that the Police Department and Fire Department handled this month.*



# RECORD OF PROCEEDINGS

Minutes of **MADISON TOWNSHIP BOARD OF TRUSTEES' REGULAR**

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held September 26, 2024, at 12:00 P.M. \_\_\_\_\_ 20 \_\_\_\_\_

*On September 19<sup>th</sup>, 2024 at approximately 09:09 a.m., Madison Police and Fire responded to a Redbird Road address for a report of a lawnmower roll-over accident. Officers first on the scene reported it was learned that a landscaper had rolled his zero-turn lawnmower over in this yard and was trapped underneath. At about this time, Chief Hager and Township Road Department employees, Matt Price and Tyler Coursen arrived on the scene. Chief Hager, Matt Price, and Tyler Coursen ran to the other officers and found the trapped landscaper under a very heavy zero-turn mower. The mower was still hot and dripping fuel onto the landscaper. Collectively three officers, myself, Matt Price and Tyler Coursen were able to lift the tractor off of the trapped operator while a fellow landscaper was able to pull the trapped landscaper out to safety.*

*Police and Fire expect to receive and respond to calls such as these. However, Matt Price and Tyler Coursen moved to this area after seeing the responding officer's emergency lights. After being briefed by officers what needed to be done, Matt and Tyler assisted without hesitation. This type of activity is not their job, but their assistance, I believe, helped officers get this landscaper out and to safety.*

*I submit this letter for your knowledge and hope that it will be placed into each of their personnel files.*

*I am publicly thanking these fine employees."*

*Chief Troy Hager*

Mr. Wayman stated caring about your community is important, and Matt and Tyler have demonstrated this in the past. The Township is very appreciative and thanks you for helping out with this situation. Mr. Sill stated too often people look the other way because they do not want to put themselves at risk. Mr. Sill said he appreciates it when someone is needing assistance and someone comes to help without any worry about their own bodily harm. We truly appreciate you both caring for us like that. Thank You.

**SERVICE DEPARTMENT:**

Mr. Cook, Service Department Supervisor, stated he had nothing to report.

Mr. Wayman asked how things were going down at Madison Township Park. Are there any problems? Mr. Cook said no more than what has been reported before. Mr. Wayman asked about the garbage problem where someone is using park rubbish cans for their own personal use. Mr. Wayman asked if that is still going on. Mr. Cook said it has been going on for twenty (20) years. Mr. Wayman asked if this problem is costing the Township much. Mr. Cook said it is hard to say. Mr. Cook stated the Township picks up the garbage there twice a week in the summer. Mr. Wayman asked if there are any current parking issues at the park. Mr. Cook said he is not aware of any current issues. Mr. Brown stated it has been quiet lately regarding this issue. Both Trustees have not received any complaints lately about parking.

**OTHER:**

Nothing

**CITIZEN COMMENTS:**

None

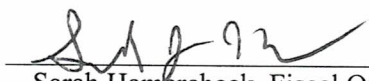
Mr. Sill stated the next Trustees' Regular Meeting will be held Tuesday, October 8, 2024, at 7:00 P.M. preceded by the Workshop Meeting at 6:30 P.M.

Mr. Sill asked if there was any other business, and with no further business to discuss, requested a motion to adjourn.

Mr. Wayman presented a motion to adjourn the Meeting, seconded by Mr. Sill. Roll Call: Mr. Wayman: Yes Mr. Sill: Yes

Vice-Chairman Sill adjourned the Trustees' Regular Meeting at 12:15 P.M.

  
Thomas M. Sill, Vice Chairman

  
Sarah Hamercheck, Fiscal Officer