

RECORD OF PROCEEDINGS

Minutes of MADISON TOWNSHIP BOARD OF TRUSTEES' WORKSHOP

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

July 9, 2024, at 6:30 P.M.

Held _____ 20 _____

Mr. Chairman Anderson called the July 9, 2024, Trustees' Workshop Meeting to order at 6:30 P.M. and welcomed everyone to the meeting being held in the Trustees' Meeting Room at the Madison Township Administration Building.

Mr. Anderson called for a roll call: Mr. Wayman, Mr. Sill, Mr. Anderson, Ms. Hamercheck, Chief Hager, Mr. Brown, and Mr. Pasqualone were in attendance.

TRUSTEES:

The Trustees had nothing to discuss at this time.

ADMINISTRATOR:

Mr. Brown said he had a few updates to report. Mr. Brown met with Lake County Utilities on July 1st regarding the North Ridge Road Sewer Extension Project. So far, eight (8) yes votes have been received and no negative votes from property owners along North Ridge Road. Easement negotiations have been started which have to be completed before a public hearing can take place, hopefully sometime in September.

Mr. Brown stated he received the engineer's estimate for the Emerson Road culvert in the amount of six hundred fifty-nine thousand, forty-four dollars (\$659,044.00). Mr. Brown will be meeting with the Civil & Environmental Consultants, Inc. (CEC) engineers and the Lake County engineer the third week in July to discuss how to move forward. Mr. Brown said before signing the paperwork, the Township will be entering into a Memorandum of Understanding (MOU) with Lake County Stormwater for 100% reimbursement to the Township for the Emerson Road culvert project.

Mr. Brown stated he finally heard back from Representative John Joyce's office regarding the Armor Stone Project at Stanton Park. Mr. Brown was advised he should hear something in September or October regarding the grant that was issued to the Township back in April of 2023 which would be used for the project. Needless to say, the program is backlogged.

The pickleball courts are open. Mr. Brown said the Township is still tweaking the project and will monitor it for a while. The Board may want to expand in the future depending on how everything works out.

Mr. Brown said regarding the Road Program, all the roads are substantially completed. The punch list is going to be created tomorrow, July 10th. The Township will be walking with the contractor and CEC engineer to go over the punch list. Mr. Brown said right now it looks like the Township is ten to fifteen thousand dollars (\$10,000.00 - \$15,000.00) above what was budgeted for the program because of subbase repair. It is difficult to estimate how much subbase repair will be needed.

The Township received a seventy-thousand-dollar (\$70,000.00) reimbursement check from Lake County for the Stanton Park Trail Project from a Community Development Building Grant (CDBG). Mr. Brown said the Township's cost was twenty-eight thousand, five hundred sixteen dollars and fifty-four cents (\$28,516.54). Mr. Wayman stated he noticed a lot of residents using the trail, and they do like it.

Mr. Brown stated last week he received an inquiry from the Ohio Department of Natural Resources (ODNR) regarding participation in a new Scenic Vista Program. The Ohio Coastal Management Program is rolling out a new initiative officially identifying public access viewpoints and overlook areas along Ohio's Lake Erie coast entitled Lake Erie Scenic Vistas. A vista is a spectacular, picturesque view from a particular vantage point. Two (2) of Madison Township's parks have been recommended for inclusion in this program, Madison Township Park and Bill Stanton Community Park. Mr. Brown said these two (2) parks would be advertised and included in literature at no cost to the Township. Signage would also be given to the Township free of charge. Mr. Brown said he thought the Board would like to participate. The Trustees all agreed.

Mr. Brown said on June 24th, the Township received a thank-you letter from the Senior Center thanking the Township for increasing the donation to the Senior Center by five thousand dollars (\$5,000.00) this year. It is very much appreciated.

Mr. Brown stated the State Auditor is requiring fraud training for all Township employees by the end of September. The training consists of a video and upon completion, a certificate will be

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issued to turn in to the Auditor. Mr. Brown recommended everyone complete this training as soon as possible.

POLICE DEPARTMENT:

Chief Hager said the fraud training requirement will be added to the Police Department checklist which the officers use to sign off on every four (4) years. Chief Hager stated about eighty percent (80%) of the Police Department employees have already completed the fraud training.

LEGAL:

Solicitor, Mr. Pasqualone, stated he had nothing to report. As far as trending litigation, there is nothing new to say.

SERVICE DEPARTMENT:

Service Department Supervisor, Mr. Cook, said CIR, Inc. has closed and will be holding an auction on July 26, 2024. Mr. Cook said, after a discussion with Mr. Brown, he would like to bid on a Moxie truck at the auction. He will need a motion setting a limit, at the Regular Meeting to do so. Mr. Pasqualone said it was a good idea. He informed the Board he represents CIR, Inc., and is not sure if they would entertain an offer ahead of time. Mr. Pasqualone said it is worth a phone call. Mr. Pasqualone said a motion can be made at the Regular Meeting and a phone call can also be made. Mr. Wayman asked if Mr. Cook knew the condition of the Moxie truck. Mr. Cook did not know the condition of the Moxie truck.. Mr. Wayman said CIR, Inc. always seemed to take good care of their equipment.

FISCAL OFFICER:

Ms. Hamercheck, Fiscal Officer, stated she had nothing to discuss.

ZONING:

Zoning Inspector, Mr. Ungers, had some updates for the Board. Mr. Ungers stated the Zoning Commission had a preliminary discussion with an architect from Dunkin Donuts last night, the evening of July 8th, regarding their property at 6631 North Ridge Road, which is the vacant lot directly across the street from the former Burger King. Mr. Ungers provided the Trustees with Dunkin Donut's latest preliminary site plan and two (2) elevation renderings for their proposed project. The Zoning Commissions primary concerns were traffic flow in, out, and around the drive thru and parking spaces. Another concern is the property owner's/developer's desire to add an additional structure and business at a different point in the future to the north of the shown 1,200 square structure. Dunkin representatives will be sure to start with the Ohio Department of Transportation (ODOT) when seeking their approvals to address the Commissions traffic pattern concerns. Mr. Ungers said the Board also requested a one-way right turn-in only entrance to the property from North Ridge Road in order to mitigate traffic and encourage the use of the entrance/exit at the north end of the parcel which takes drivers exiting toward the already existing traffic light between the banks to reenter North Ridge Road. The owner/developer does plan to install stormwater infrastructure with capacity for two (2) separate structures for any possible future developments.

Mr. Ungers said the Board of Zoning Appeals (BZA) will meet this Thursday, July 11th, to hear a Conditional Use Permit for Divine Living of Madison. They are voting on whether the expanded "Use" of assisted living on the property should be continually permitted. If approved the permit is approved by the BZA that will take Divine Living of Madison to the Zoning Commission where they will then undergo a Site Plan approval process.

Mr. Ungers said with Mr. Sill's appointment to the Board of Madison Township Trustees and resignation from the Board of Zoning Appeals, the BZA now has a vacant seat to fill. Mr. Ungers said since Mr. Sill's resignation, he has contacted Evan Francis who has agreed prior to the Township's Organizational Meeting this past January, to stay on the BZA as an alternate member. He is willing to attend our July 11th meeting, as well as stay on indefinitely until the Board chooses a permanent appointment to the vacant position.

OTHER:

Nothing

Mr. Anderson inquired if there was any other business to discuss, and with no further business, requested a motion to adjourn the meeting.

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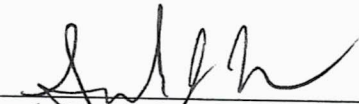
Held

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Mr. Sill presented a motion to adjourn the Meeting, seconded by Mr. Wayman. Roll Call:
Mr. Sill: Yes Mr. Wayman: Yes Mr. Anderson: Yes

Chairman Anderson adjourned the Trustees' Workshop Meeting at 6:44 P.M.


Thomas Sill, Vice-Chairman


Sarah Hamercheck, Fiscal officer