

RECORD OF PROCEEDINGS

MADISON TOWNSHIP BOARD OF TRUSTEES' WORKSHOP

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

August 13, 2024, at 6:30 P.M.

Held _____ 20 _____

Vice-Chairman Mr. Sill called the August 13, 2024, Trustees' Workshop Meeting to order at 6:30 P.M. and welcomed everyone to the meeting being held in the Trustees' Meeting Room at the Madison Township Administration Building.

Mr. Sill called for a roll call: Mr. Wayman, Mr. Sill, Ms. Hamercheck, Chief Hager, Mr. Brown, and Mr. Pasqualone were in attendance. Mr. Anderson was absent with a prior commitment.

TRUSTEES:

Both Mr. Sill and Mr. Wayman stated they did not have anything to discuss at this time. Mr. Sill turned the meeting over to Mr. Brown.

ADMINISTRATOR:

Administrator, Mr. Brown, updated the Board on several issues going on this summer. Regarding the Sewer Extension Project on Route 20 which the Township is doing with Lake County, the County is working through the easement purchases right now from Green Road past Haines Road. Once a significant majority of easements are in place, the Lake County Commissioners will hold a Public Hearing. Mr. Brown said the Public Hearing is about two to three (2 to 3) months out from now. The County will decide whether to move forward with the project or not based upon the response from the Public Hearing. Mr. Sill asked if there were any issues so far. Mr. Brown said "so far, so good".

Mr. Brown stated he met on July 23, 2024, with Lake County Stormwater, Lake County Engineer, and Civil & Environmental Consultants, who did the design, regarding the Emerson Road Culvert Project. The plans are completed, and the Lake County Engineer will bid and award the project. Mr. Brown said the Township will enter into a Memorandum of Understanding (MOU) with Lake County Stormwater to be reimbursed. The project is estimated to cost around six hundred, sixty thousand dollars (\$660,000.00). The construction management and inspection of the actual work will be determined later. Mr. Brown said we have to determine if the Lake County Engineers Office is going to be too busy to do the actual work or if the project must be farmed out and someone assigned to do the inspection. Everything is in place except for who is going to do the inspection. Mr. Brown said there were some issues with the permit from the Army Corps of Engineers which we were concerned about. The Township did get the permit and will be allowed to work from September to March. The tributary is a salmonid tributary which is a fish that needs to swim upstream to spawn. However, the way the culvert sits now the fish cannot get around it or through it so the Township is hoping to get a waiver so we can start whenever we are ready. The permit is pretty much in place to do the work. Mr. Sill asked Mr. Brown, in his experience, how likely he thought the Township would be allowed to proceed with getting the work done. Mr. Brown stated the Township will be allowed to work from September to March. If the project takes longer, the majority of the work will have been completed by then anyway.

Mr. Brown stated he was contacted by the National Oceanic & Atmospheric Administration (NOAA) regarding the Armor Stone Project. Mr. Brown said he attended online training on August 1st and 7th regarding the grant application. There will be a Resolution presented at the Regular Meeting later tonight asking the Board to approve an emergency situation at Stanton Park. This will allow the Township to bypass the request for qualifications portion so the Township can get the design completed. Mr. Brown said he would step out of that part of the process for a personal reason, and Mr. Cook, who is familiar with the project, will steer the Board through the process of picking an engineering firm to do the design and construction management. Mr. Brown said after a firm is chosen, because of his personal conflict, he will be back on board for the rest of the project. Mr. Brown stated he can not have any hand in choosing that engineering firm.

Mr. Brown said he spoke with the Lake County Administrator today regarding maybe accepting some bed tax dollars, if necessary. Mr. Brown said he just wanted to give him a heads up. Mr. Brown believes the costs have changed from a year and a half ago when he first put in for the funds so he wanted to get an estimate of the costs today. This is just an avenue for extra funds should the need occur. Mr. Brown said that issue is down the road.

Regarding the Road Program, the punch list is done, and the Township is awaiting the final pay application. The Township did have a sixteen thousand dollar (\$16,000.00) overage due to the subbase repair needed for the project. You cannot tell how much subbase is required till the road is opened. Even with the overage, Geauga Highway's total project is coming in way under the next highest bid. Mr. Brown stated the Township received a reimbursement from the Ohio Public Works Council (OPWC) last week in the amount of one hundred five thousand, one hundred twenty-eight dollars (\$105,128.00). The Small Roads Project included Avalon Avenue, Manatee

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Avenue, Cummings Boulevard, E. Tuttle Road, and Northway Road and were all part of an OPWC Project. The reimbursement is back in the Road & Bridge fund.

Mr. Brown stated as a result of resurfacing Beach Drive, a lot of water is running to the west end of Beach Drive making it necessary to do a stormwater project there to capture the water. The Property owner on the west end of Beach Drive has an existing outfall. The Township will be getting an easement to put in infrastructure there to tie into the outfall to capture all the water before it goes into the property owner's garage as it did during the last heavy rainstorm.

Mr. Brown reported that Matt Price, Assistant Service Department Supervisor, will be attending Lake County Leadership Training for the fall session. The Trustees are aware of this.

Mr. Brown asked if anyone had any questions or comments. Mr. Sill stated everything looks good. The subbase on road projects is usually the issue when trying to estimate costs. Mr. Brown said that was a five hundred thousand-dollar (\$500,000.00) project so he can live with the sixteen thousand-dollar (\$16,000.00) overage. Mr. Sill said that was minor and to be expected.

POLICE DEPARTMENT:

Chief Hager stated two things happened since the last meeting. The Police Department's non-emergency phone line was out. A switch died in the computer room. Lake County Telecom came out at 4:00 a.m. and swapped switches and the Police Department was back in business. Chief Hager said two mornings ago the department had no radios in certain areas. There was a problem with the main tower over by the old Seminary. Chief Hager said one of the air-conditioner units overheated the computers, and Madison Village could not talk on the Township police radios. Lake County Telecom came out and got everything up and running. Chief Hager said the department is very lucky to have them near. Mr. Sill asked if there is anything that can be done to stop this from happening in the future. Chief Hager said the tower was just serviced the week before this happened, and the company had to be brought back out again. The switch in the computer room is just something that happens now and then and not much can be done to stop it.

LEGAL:

Solicitor, Mr. Pasqualone, stated he had nothing for the Workshop.

SERVICE DEPARTMENT:

Service Department Supervisor, Mr. Cook, was absent.

FISCAL OFFICER:

Ms. Hamercheck, Fiscal Officer, stated she had nothing for the Workshop.

ZONING:

Zoning Inspector, Mr. Ungers, reported updates on some zoning issues. Mr. Ungers stated the Zoning Commission is still having preliminary discussions with Dunkin Donuts. Summer vacations are to blame for not having someone at the meetings. Mr. Ungers stated Dunkin Donuts should have someone here for the next meeting with a Site Plan because they want to hold a Public Hearing by October.

Mr. Ungers stated he had advised the Board at a previous meeting that Divine Living of Madison had expressed interest in expanding. Divine Living of Madison has quit pursuing their Conditional Use Permit as the cost of the expansion project is more than they want to take on. This issue has been put on hold.

The Zoning Commission is continuing to discuss new language and are going to recommend quite a few text changes to the Trustees at some time this year, probably before fall. Most of the changes are just edits of existing language and some of it is adding completely new sections such as a Temporary Accessory Structure Section to address the growing popularity of carports, storage pods, etc.

Mr. Ungers said the Board of Zoning Appeals did not meet this month as nothing was on the agenda.

The Comprehensive Plan Committee meets tomorrow night, August 14, 2024, after taking a couple of months off. Mr. Ungers stated, after hearing from many speakers in the past year and considering the residential responses from the free survey that was conducted, the Committee

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will begin tackling any changes that we may or may not want to make to specific sections for the updated Comprehensive Plan.

OTHER:

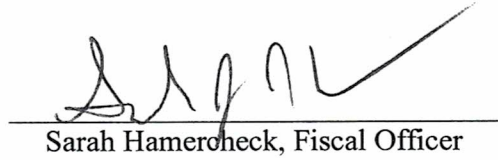
No one had anything to report or discuss at this time.

Mr. Wayman presented a motion to adjourn the Meeting, seconded by Mr. Sill. Roll Call:
Mr. Wayman: Yes Mr. Sill: Yes

Vice-Chairman Mr. Sill adjourned the Trustees' Workshop Meeting at 6:43 P.M.



Thomas M. Sill, Vice-Chairman



Sarah Hamercheck, Fiscal Officer